



Pre-lodgement Meeting Request

Submit form via email to Planning@gpcl.com.au

Name:	
Company Name:	
Email Address/es:	
Phone Number:	
Preferred Meeting Date & Time: Note: GPC meeting days are Tuesday / Wednesday. Other times by request only.	Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Other _____ Time requested: _____ (Note: 1 hour timeslot)
Meeting format:	In person <input type="checkbox"/> Teams <input type="checkbox"/> Combination of both <input type="checkbox"/>
Preferred Meeting Location: Note: Bundaberg or Gladstone options are available.	GPC Office Bundaberg (45 Wharf Drive, Burnett Heads) <input type="checkbox"/> GPC Office Gladstone (Lvl 6, 40 Goondoon St, Gladstone City) <input type="checkbox"/>
Number of people attending:	
Subject Site Address:	
Subject Site Property Description: (eg. Lot/SP)	



Proposed Development (brief description):	
Has prior advice been previously sought or obtained?(from GPC, State or Local Government) If yes, please provide details such as the Pre-lodgement Reference Number, Development Application number or copy of written advice:	

<u>Mandatory Supporting Documents</u> to be provided at time of request or prior to meeting:	
<ul style="list-style-type: none"> • Proposal Plans including site, locality and lot layout: <input type="checkbox"/> • A description of the proposal <input type="checkbox"/> 	
<u>Optional Supporting Documents</u> that should be supplied prior to the meeting:	
<ul style="list-style-type: none"> • Building locations, elevations, setbacks <input type="checkbox"/> • Site access and parking <input type="checkbox"/> • Existing natural or environmental features or constraints <input type="checkbox"/> • Infrastructure within and external to the site <input type="checkbox"/> • Relevant adjoining development or adjoining infrastructure <input type="checkbox"/> • Details of specific design issues that require discussion <input type="checkbox"/> • Photographs <input type="checkbox"/> 	

**Note: The applicant will receive written outcomes from the meeting.
To submit larger size documents, please email Planning@gppl.com.au to request a Sharefile link to be provided.**

Applicant Declaration:

In lodging this request for a pre-lodgement meeting, the applicant accepts that a pre-lodgement meeting:

- does not constitute a detailed assessment and may not indicate the likely outcome of the subsequent assessment process;
- may not identify all areas of concern or requirements which are raised during the subsequent assessment process;
- cannot prejudice any input relevant to notification and/or assessment of the proposal, or inputs from the referral agency.

*** I acknowledge and accept (Mandatory check box for applicant declaration prior to submitting form)**