

#1988806: EC: TS GPC Ref.: DA2025/01/01

1 May 2025

Gladstone Ports Corporation Limited c/- Amanda Laner 40 Goondoon Street GLADSTONE QLD 4680

Dear Amanda,

DECISION NOTICE – APPROVAL WITH CONDITIONS – DA2025/01/01

(GIVEN UNDER SECTION 63 PLANNING ACT 2016 AND THE PROVISIONS OF GPC LAND USE PLAN 2012V2)

1. Application Details

This development application was **properly made** to the Gladstone Ports Corporation Limited on **12 February 2025**.

Application Number:	DA2025/01/01	
Applicant Name:	Gladstone Ports Corporation Limited	
Applicant Contact Details:	Gladstone Ports Corporation Limited c/- Amanda Laner PO Box 259 GLADSTONE QLD 4680 Email: LanerA@gpcl.com.au	
Approval Sought (Land Use Plan)	Operational Works for Tidal Works – Demolition of a tidal structure	
Approval Sought (Port Overlay):	Operational works for tidal works	
Approval Sought (SARA):	 Operational work that is tidal work or work in a coastal management district Operational work that is tidal works or work in a coastal management district in tidal waters 	
Details of Proposed Development:	Operational work (Tidal Works) - Demolition of a tidal structure (Barney Point Wharf Bypass Platform)	
Location Street Address:	Barney Point Wharf, MacFarlan Drive, Gladstone	
Location Real Property Description:	Lot 301 SP256216 and a small area in USL	



Land Owner:	Gladstone Ports Corporation Limited and Department of Resources
Land Use Plan:	Wharves (offshore) Precinct – does not include USL
Port Overlay:	Port Industry and Commerce and Marine Infrastructure Precinct (12m²) and Port Central Sub Precinct

2. Details of Proposed Development

Operational Works (Tidal Works) - Demolition of the Barney Point Wharf Bypass Platform -

- Removal of the handrails, concrete top deck and steel structure using a crane from the Barney Point Wharf and
- Removal of the three (3) steel piles by either pulling the piles or gas axing at the sea floor.

3. Details of Decision

This development application is **approved in full with conditions**. These conditions are set out in Attachment 1 and are clearly identified to indicate whether the assessment manager or a concurrence agency imposed them.

This application **is not** taken to have been approved (a deemed approval) under section 64(5) of the *Planning Act 2016*. (strike out if not applicable)

4. Details of Approval

This development approval is a **Development Permit** given for:

(a) Operational Works for Tidal Works – Demolition of a tidal structure (Barney Point Wharf Bypass Platform).

5. Conditions

This development approval is subject to the conditions in Attachment 1 - Part 1 and Part 2.

6. Further Development Permits

Please be advised that the following development permits are required to be obtained before the development can be carried out:

(a) Nil

7. Referral Agencies for the Application

The referral agencies for this application are:



For an application involving	Referral Agency and Address
Planning Regulation 2017 –	Rockhampton State Assessment and
Schedule 10, 17.3.1 – operational work that is tidal works or work in a coastal management district	Referral Agency (SARA) PO Box 113 ROCKHAMPTON QLD 4700
Schedule 10, 17.3.2.1 - operational work that is tidal works or work in a coastal management district in tidal waters	rockhamptonSARA@dsdmip.qld.gov.au

8. Approved Plans

Copies of the following plans and/or drawings are approved and enclosed in Attachment 2:

Drawing/report title	Prepared by	Date	Reference No.	Version
Barney Point Coal Terminal – Shiploader Upgrade Wharf Rail Replacement Arrangement (FOR DEMOLITION)	ВНР	29/11/1999	513-0043	1
Barney Point Coal Terminal Shiploader Upgrade Wharf Rail Replacement End Stop & Passing Bay Ramp Details (FOR DEMOLITION)	ВНР	30/11/1999	513-0045	1
Wharf Bypass Platform layout of platform (FOR DEMOLITION)	ВНР	09/12/1994	Q39-53-S001	1

9. Currency Period for the Approval

Pursuant to section 85 of the Planning Act, this development approval will lapse at the end of the periods set out below:

(a) For approvals other than a Material Change of Use or Reconfiguring a Lot, the approval lapses if the development does not substantially start within 2 years of this approval taking effect.

10. Rights of Appeal

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Attachment 3 is an extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter.



For further information please contact Trudi Smith, Planning Specialist, on 07 4976 1314 or the undersigned on 07 4976 1287 or via email planning@gpcl.com.au.

Yours sincerely,

Jenelle Druce

Acting Chief Executive Officer

Cc: SARA Rockhampton

Enc. Attachment 1: Conditions of Approval

Part 1 – Conditions imposed by the assessment manager Part 2 – Conditions required by the referral agency response (SARA Rockhampton)

Attachment 2: Approved plans and specifications

Attachment 3: Extract of appeal provisions



Attachment 1 Conditions of Approval

PART 1: ASSESSMENT MANAGER CONDITIONS

In general the development proposal is in compliance with the requirements of Gladstone Ports Corporation Limited (GPC). This development approval is subject to each the following conditions which are stated by GPC, the Assessment Manager.

Part 1a: Approval sought under *Planning Act 2016* – Operational Works that is tidal works on Strategic Port Land

CONDITIONS

GENERAL

- 1. Development must be carried out generally in accordance with the Approved plans, except where modified by conditions of this permit.
- 2. Where additional "approval" is required under these conditions by the Assessment Manager (Gladstone Ports Corporation Limited) for drawings or documentation the proponent must submit for review, amend to the satisfaction of, and obtain written approval from the Assessment Manager.
 - Furthermore, the Assessment Manager will require no less than 20 business days, unless otherwise conditioned, to initially assess the drawings or documentation provided prior to the commencement of the works.
- 3. The Applicant must at its cost and expense, keep and maintain the development footprint, including existing services, in a state that is satisfactory to the Assessment Manager.

INFRASTRUCTURE

- 4. The applicant must notify the Assessment Manager (GPC) of damage caused to any port or port user infrastructure or services including, but not limited to, security related devices, wharf infrastructure and related infrastructure i.e. lighting, electrical services, fire infrastructure etc as a result of the approved demolition. The proponent must undertake necessary repairs at their expense and to the satisfaction of the Assessment Manager (GPC).
- 5. The applicant must invite the Port Infrastructure Asset Manager to inspect the completed works within 14 days of practical completion. Prior to inspection, the Applicant must apply anti corrosive treatment to the area where the platform and wharf joined to ensure no corrosion of the newly exposed infrastructure.

WASTE MANAGEMENT

6. Any spillage of sediment, wastes, fuels, chemicals, contaminants, or other materials at the storage site, on port roads or on the wharf must be cleaned immediately. Such spillage must not be cleaned up by hosing, sweeping or otherwise releasing such materials to any stormwater drainage system, roadside gutters or waters.

TIDAL WORKS

7. Prior to works commencing, supply to GPC a Marine Execution Plan that has been approved by the Regional Harbour Master, where relevant. Where not relevant, the development must be a carried out in a manner that mitigates potential adverse impacts to port functions, services and facilities, and to maintain safe navigable access within Port Limits.



- 8. Within 3 months of completion of tidal works, the Applicant is to provide a letter to the Assessment Manager certifying that the seabed is clear of any materials fallen or deposited on tidal lands or into tidal waters during demolition works.
- 9. Within 3 months of the date of practical completion of the works, the Applicant is to provide a letter to the Assessment Manager from a Registered Professional Engineer of Queensland certifying that the works have been undertaken in accordance with the approved drawings and the development approval conditions.
- 10. Any material which is deposited or any debris which falls or is deposited on tidal lands or into tidal waters during the demolition of the approved development shall be removed by the applicant at their cost and expense. The applicant is to notify the Assessment Manager if any material or debris is deposited.

CONSTRUCTION MANAGEMENT

- 11. Any site lighting used during demolition should not negatively impact on the visibility of Navigational Aids utilised for the primary shipping channels nor illuminate a landward glare beyond the site boundary.
- 12. Prior to any night works commencing, the proponent must ensure all details of proposed mitigation measure/s to reduce skyglow from all external lighting associated with the development has been documented and are available for review by the Assessment Manager.
- 13. In the event works are required to be carried out outside the lease area, the proponent or their contractor must obtain a Consent to Enter from GPC's Property Advisor prior to works commencing.
- 14. No mud, dirt or other debris is to be tracked onto public roads during construction and operation of development.

ENVIRONMENT

15. Prior to demolition works commencing on site, an updated Construction Environmental Management Plan (CEMP) specific to these works, is to be submitted to the Assessment Manager (GPC) for approval.

The construction must be undertaken in accordance with the approved CEMP that ensures:

- a. environmental risks, including but not limited to, noise, odour, lighting, dust, are identified, managed and continually assessed in relation to the construction activity;
- b. that staff are trained, aware and competency assessed of their obligations under the EMP, including a copy of the management plan and development approval available on site at all times;
- c. that reviews of environmental performance are undertaken at least annually; and
- d. any amendments to the EMP are to be submitted to the Assessment Manager for review and approval.

Once approved by the Assessment Manager, the construction activity must be carried out in accordance with this CEMP.

Note: the Assessment Manager has a guideline for the development of environmental management plans that may be utilised in meeting the requirements of this condition.



INCIDENT NOTIFICATION

- 16. At all times, Gladstone Ports Corporation Environment Hotline (07) 4976 1617 is to be notified of the occurrence of any:
 - a. with environment related conditions of this approval, or any other environmental approval obtained in relation to the approved activity.
- 17. Environmental incident notification must be included in any Environmental Management Plans for the works.

ADVICE NOTES – WHEN RELEVANT

- a. The *Environmental Protection Act* 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction, and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm.
- b. All development should proceed in accordance with the duty of care guidelines under the *Aboriginal Cultural Heritage Act 2003*. Penalties may apply where duty of care under that Act has been breached.
- c. Where the Applicant is required to submit further documentation to the Assessment Manager, this is to be directed to the Planning section at planning@gpcl.com.au, including reference to the allocated development application number.



PART 2: REFERRAL AGENCY CONDITIONS

Referral Agency Name: Department of State Development, Infrastructure and Planning



SARA reference: 2502-44870 SRA GPC reference: DA2025/01/01

9 April 2025

Chief Executive Officer
Gladstone Ports Corporation Limited
PO Box 259
GLADSTONE QLD 4680
planning@gpcl.com.au

Attention: Trudi Smith

Dear Ms Smith,

SARA referral agency response—Barney Point Wharf, Barney Point

(Referral agency response given under section 56 of the Planning Act 2016)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 19 March 2025.

Response

Outcome: Referral agency response – with conditions

Date of response: 9 April 2025

Conditions: The conditions in **Attachment 1** must be attached to any development

approval

Advice: Advice to the applicant is in **Attachment 2**

Reasons: The reasons for the referral agency response are in **Attachment 3**

Development details

Description: Development Permit – Operational Work for Tidal Works (Demolition

of a tidal structure)

SARA role: Referral agency

SARA trigger: Schedule 10, Part 17, Division 3, Table 1, Item 1 (Planning Regulation

2017)

Operational work that is tidal works or work in a coastal management

district

Schedule 10, Part 17, Division 3, Table 2, Item 1 (Planning Regulation

2017)

Operational work that is tidal works or work in a coastal management

district in tidal waters

SARA reference: 2502-44870 SRA

Assessment manager: Gladstone Ports Corporation Limited

Street address: Barney Point Wharf, Barney Point

Real property description: Lot 301 SP256216 and adjoining unallocated state land

Applicant name: Gladstone Ports Corporation Limited

Applicant contact details: PO Box 259

GLADSTONE QLD 4680 Lanera@gpcl.com.au

Human Rights Act 2019

considerations:

A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit

human rights.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Lawson Costello, Planning Officer, on (07) 4924 2914 or via email RockhamptonSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

Carl Porter

A/ Manager Planning

cc Gladstone Ports Corporation Limited, GPCLApprovals@gpcl.com.au

enc Attachment 1 - Referral agency conditions

Attachment 2 - Advice to the applicant

Attachment 3 - Reasons for referral agency response

Attachment 4 - Representations about a referral agency response provisions

Attachment 5 - Documents referenced in conditions

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

No.	Conditions	Condition timing	
Opera	ntional work		
execu Enviro which	10.17.3.1.1 – Operational work that is tidal works or work in a coastal management district—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of the Environment, Tourism, Science and Innovation to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The works must be undertaken generally in accordance with the following plans: (a) Wharf Bypass Platform – Layout of Platform prepared by BHP, dated 16/12/1994, drawing no. Q39-53-S001, revision 1, as amended in red by SARA on 9 April 2025.	For the duration of works.	
2.	2. The works must be undertaken generally in accordance with <i>BPT WBP Removal - Construction and Environmental Management Plan</i> prepared by Gladstone Ports Corporation, dated 11/09/2023, reference 1897011, version 1.		
3.	Remove and dispose of the entire Barney Point Wharf Bypass Platform and piles at an appropriately licenced facility that accepts these types of materials.	Within one month of practical completion of the demolition works.	

Attachment 2—Advice to the applicant

General advice

1. Terms and phrases used in this document are defined in the *Planning Act 2016*, its regulation or the State Development Assessment Provisions (SDAP) (version 3.2). If a word remains undefined it has its ordinary meaning.

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

SARA assessed the development application against the following code of the State Development Assessment Provisions (SDAP) version 3.2:

- State code 7: Maritime safety
- State code 8: Coastal development and tidal works

The development complies with all relevant performance outcomes of State code 7: Maritime safety (version 3.2). Specifically:

• The development does not compromise the safe operation of vessels in navigable waterways.

The development complies with all relevant performance outcomes of State code 8: Coastal development and tidal works (version 3.2). Specifically:

 The development avoids impacts to and does not result in a significant residual impact on a matter of state environmental significance.

Material used in the assessment of the application:

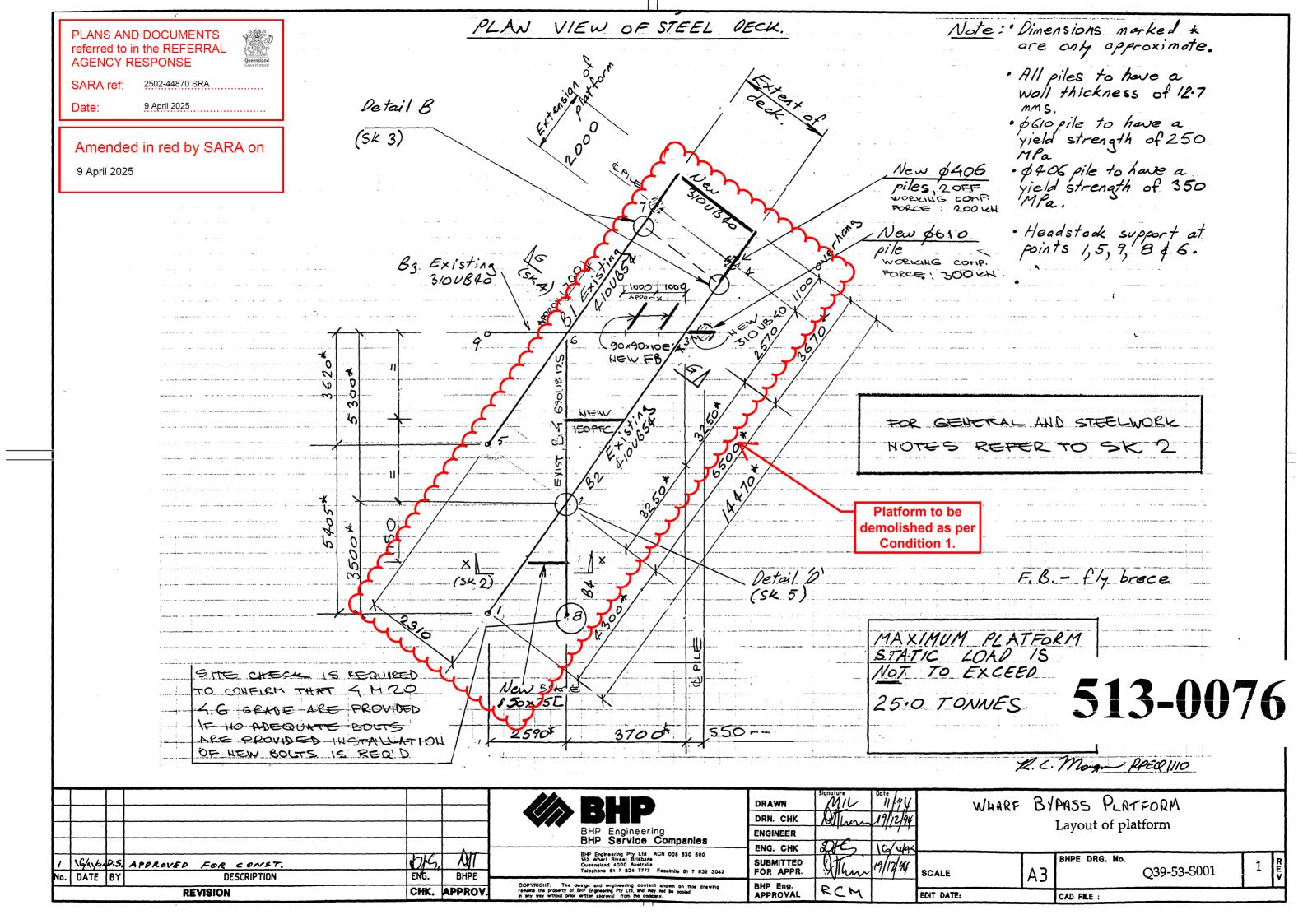
- the development application material and submitted plans
- Planning Act 2016
- Planning Regulation 2017
- the SDAP (version 3.2), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the Human Rights Act 2019

Attachment 4—Representations about a referral agency response provisions

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Attachment 5—Documents referenced in conditions

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BPT WBP Removal - Construction and Environmental Management Plan

Brief description

This Construction and Environmental Management Plan has been developed to document Gladstone Ports Corporation's systems and controls for minimising the construction risk and environmental impact associated with the removal of the Wharf Bypass Platform (WBP) adjoining Barney Point Wharf in the Port of Gladstone.

Document information		
Current version	1897011v1	
First released		
Last updated		
Review frequency	Every year or as required	
Review before		
Audience	GPC Management/ Supervisors/ Employees, relevant Contractors, GPC qualified auditors, External auditors	

Document accountability		
	lian	
	lian	

Endorsed by on xx

If you require any further information, please contact the Custodian.

This document contains confidential material relating to the business and financial interests of Gladstone Ports Corporation Limited. Gladstone Ports Corporation is to be contacted in accordance with Part 3, Division 3 Section 37 of the *Right to Information Act 2009* should any Government Agency receive a Right to Information application for this document. Contents of this document may either be in full or part exempt from disclosure pursuant to the *Right to Information Act 2009*.

The current version of this Procedure is available on GPC's Intranet.

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Procedure: ENV WBP Removal CEMP #1897011Printed copies of this document are regarded as Disclaimer: uncontrolled

Contents

1	Terms and definitions	4
2	Introduction	5
2.1	Purpose	5
2.2	Scope	5
2.3	Objectives	5
2.4	Implementation	5
3	Activity Description	6
3.1	Overview	6
3.2	Project Scope	6
4	Environmental Management System	6
4.1	Environment Management System Plan	6
4.2	Policy	7
4.3	Environmental Legislation	7
4.4	Environmental Risks	8
4.5	GPC Environmental Objectives	8
4.6	GPC Environment Standards	8
4.7	Roles and Responsibilities	8
4.8	Contractor Management	9
4.9	Measures, Plant & Equipment	9
4.10	Environmental Training	10
4.11	Environmental Audits and Inspections	10
4.12	Complaints	10
4.13	Incidents	11
4.14	Emergency Preparedness	12
4.15	Records	13
4.16	Communication and Consultation	13
4.17	Review	14
5	Environmental Risk Management	14
5.1	Air Quality – Noise, Vibration, Emissions, Dust and Lighting	14
5.2	Marine Waters Impact	15
5.3	Waste Management	16
5.4	Biodiversity	18
5.5	Social	20
6	Construction Risk Management	20
6.1	Marine Vessel Interaction	21
6.2	Traffic Management	21
6.3	Fit for Purpose	21

ENV WBP Removal CEMP #1897011
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PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE SARA ref: 2502-44870 SRA

7	Annondings	Date:	9 April 2025
1	Appendices		44
7.1	Appendix 1 – Related documents		22
7.2	Appendix 2 – Approvals		24
7.3	Appendix 3 – POLREP (Maritime Safety Queensland Marine Pollution Report)		25
7.4	Appendix 5 – Revision history		26

ENV WBP Removal CEMP #1897011
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PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE		Queensland Government
SARA ref:	2502-44870 SRA	
Data	9 April 2025	

1 Terms and definitions

In this Procedure:

"A&I" means Aspects and Impacts.

"Custodian" means under the GPC governance structure, the Custodian is accountable for monitoring the application of the system and advising the owner of the monitoring outcomes, and is also accountable for proposing system design or redesign and facilitation of conformance.

"CEMP" means Construction Environment Management Plan

"EMP" means Environmental Management Plan.

"EMS" means Environmental Management System,

"GPC" means Gladstone Ports Corporation.

"Owner" means under the GPC governance structure, the Owner is accountable for approval and has the authorised discretion to implement or significantly change the system.

"PoG" means Port of Gladstone.

"POLREP" means Maritime Safety Queensland Marine Pollution Report.

"RPEQ" means a Registered Professional Engineer with the Board of Professional Engineers of Queensland

Terms that are capitalised and not otherwise defined in this Procedure are defined in the GPC Corporate Glossary Instruction (as listed in Appendix 1 – Related documents).

Procedure: Disclaimer:

ENV WBP Removal CEMP #1897011



2 Introduction

2.1 Purpose

The purpose of this Construction and Environmental Management Plan (CEMP) is to manage the Construction and Environmental Risks associated with the removal of the Wharf Bypass Platform (WBP) adjoining Barney Point Wharf. It will also provide any contractors working on behalf of Gladstone Ports Corporation (GPC) with expected construction and environmental management protocols, to integrate into their work methods and practices.

2.2 Scope

The scope of this CEMP covers WBP Removal by Gladstone Ports Corporation (GPC) at the Port of Gladstone (PoG), engaged Contractors and all associated activities that may impact the environment.

This plan is to be read in conjunction with the Marine Execution Plan for the works.

2.3 Objectives

This CEMP forms part of GPC's Environmental Management System (EMS) and is intended to be a working management document to be used in the day to day operations of WBP Removal to sound construction protocols and ensure environmental best practice and legislative compliance. This CEMP provides a structured program for the management of the works to ensure that all reasonable and practicable measures will be implemented to prevent and/or minimise the likelihood of environmental harm being caused during the works.

The objective of this CEMP is to:

- (a) identify construction and environmental aspects and potential impacts;
- (b) implement control measures that minimise the potential for construction and environmental harm from the activity.
- (c) establish contingency plans and emergency procedures;
- (d) record organisational structures, accountability and responsibility;
- (e) facilitate arrangements for effective communication;
- (f) ensure all Employees and Contractors are trained and aware of legislative requirements pertaining to the works as well as commitments made in this CEMP; and
- (g) ensure appropriate records are kept.

2.4 Implementation

Prior to the commencement of works, this CEMP will be approved by the GPC's Technical Services Manager.

Works should not be undertaken in a way which:

- (a) contravenes this CEMP;
- (b) is inconsistent with the conditions of the statutory approvals and/or
- (c) is inconsistent with GPC's EMS.

Where there is conflict between this CEMP and documents compiled by an engaged Contractor, conditions imposed in this plan by GPC will prevail. All relevant Employees and Contractors should be introduced to and made familiar with the provisions of this CEMP and with the procedures and processes which will achieve the objectives relevant to this plan.

Procedure: ENV WBP Removal CEMP #1897011





Following the commencement of works, amendments to this CEMP and associated documents must be communicated to and approved by the Port Infrastructure and Asset Manager.

3 Activity Description

3.1 Overview

The Barney Point Wharf was approved and constructed in 1967, where this WBP was conceived and installed in 1994 to assist crane movements on the wharf. This crane is no longer in service and therefore this WBP is no longer used as part of the Barney Point Wharf operations.

The Gladstone Ports Corporation (GPC) has identified that the wharf structure (also known as wharf bypass platform - WBP) adjoining Barney Point Wharf, is unsafe and has decided that the best course of action is to remove this structure.



Figure 1 WBP

3.2 Project Scope

The methodology for the works consists of:

- 1. Removal of the handrails and deck using a crane from the Barney Point Wharf
- 2. Removal of the piles using marine civil contractor. The removal will be either pulling the piles or gas axing at the sea floor.
- 3. Salvaged waste Steel will be recycled.

All works will be undertaken in line with the GPCL Technical Specifications. All project drawings/plans are certified by a RPEQ.

4 Environmental Management System

4.1 Environment Management System Plan

Activities carried out by GPC conform to GPC's ISO14001 certified EMS – **Figure 4**. This CEMP and its associated documents form part of GPC's EMS.

Procedure: ENV WBP Removal CEMP #1897011



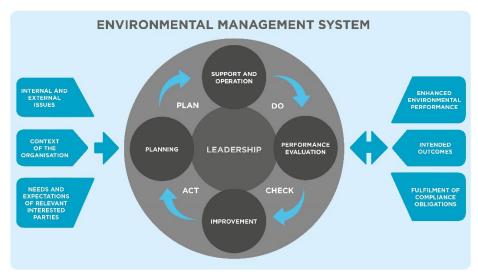


Figure 3 EMS schematic

The EMS Plan #146256 is the overarching directory of the EMS for all activities within the scope of the EMS, and allows easy access to the documents contained within it. The EMS Plan is a concise overview of the framework used to manage environmental risk. The aim of the plan is to be a user friendly tool in the form of a directory to quickly guide the user to the desired area of the EMS.

The provision of services by the Contractor shall be underpinned by the implementation and continual improvement of GPC's management systems consistent with the elements of:

- (a) AS/NZS ISO 9001 Quality Management Systems;
- (b) AS/NZS ISO 14001 Environmental Management Systems;
- (c) AS/NZS 4801 Occupational Health and Safety Management Systems.

4.2 Policy

The GPC Environment Policy #366016 defines the overall aims and direction of GPC towards the environmental management of its activities and commitments to continual improvement. It also describes the direction and responsibilities of GPC in relation to its environmental performance.

4.3 Environmental Legislation

Environmental management of port operations has numerous and varied legislative controls which govern the way GPC conducts its business. To be aware and understand all of our compliance obligations GPC has developed two (2) registers.

- (a) Legal Register #1007885 describes firstly, what the legislation is and means, and secondly, how it affects GPC activities. The register is regularly updated to ensure that it captures relevant legislative changes and incorporates new development approvals, permits and registrations applicable to GPC operations.
- (b) Conditions Register #1292854 identifies GPCs approvals, each condition and how GPC meets the condition requirements.

Table 1 below outlines the environmental approvals specific to WBP removal. A copy of the relevant approvals is provided in Appendix 2 and must be kept in a location readily accessible to the personnel carrying out the activity.

Table 1 Statutory approvals

Approval / Permit Permitted Activities

Procedure: ENV WBP Removal CEMP #1897011



4.4 Environmental Risks

GPC's Risk Management Framework provides the processes to ensure the EMS suitably identifies, analyses and evaluates, manages and monitors all aspects under the control or influence of GPC. The risk management process is an integral component of GPCs organisational and operational decision making and ensures all elements of potential impacts are assessed i.e. environmental, compliance, interested parties (stakeholders), project delivery etc.

General Environmental risks are assessed and recorded in accordance with GPC Risk Management Policy and Risk Management Standard #829152.

Project specific risks are documented in WBP Risk Assessment 2023 #1898996. All environmental, compliance and reputation residual risks rate a Low (5) or below.

Risk controls are documented and communicated in this EMP.

The implementation and effectiveness of risk controls are monitored through processes such as risk reviews, audits, inspections, incident and complaint investigations and reporting (Section 4.11).

4.5 GPC Environmental Objectives

The GPC Environmental Strategy #801782 establishes GPC's overall approach and priorities for environmental management. It identifies GPC's environmental objectives taking into account GPC's Environmental Policy, its environmental impacts and relevant legal and other requirements. Section 4 identifies the specific objectives that relate to WBP removal.

4.6 GPC Environment Standards

GPC has implemented the following Standards to provide clarity of obligations, responsibilities and expectations for environmental management:

- (a) GPC Environmental Management Standard #809151
- (b) GPC Safety, Environment and Security Standard for Contractors and Port Users #995910
- (c) GPC Earthworks and Extraction Sites Environmental Management Plan #768959

All activities must be conducted in accordance with these Standards.

4.7 Roles and Responsibilities

GPC Employees and Contractors are responsible for the environmental performance of their activities and compliance with the approvals relevant to this development, as detailed in Table 1 above. GPC Employees and Contractors are also responsible for complying with the general environmental duty as set out in Section 319 (1) of the EP Act which states:

"A person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to minimise the harm."

Table 2 below provides a summary of the roles and responsibilities of GPC Employees associated with the implementation of this CEMP.

Table 2 Environmental Roles & Responsibilities

Procedure: ENV WBP Removal CEMP #1897011



Role	Responsibility	Reporting to
Technical Services Manager	Contractor Management. Implementation of this CEMP and responsible for ensuring compliance obligations are met as well as reporting to the relevant authorities.	Executive General Manager Asset Management
Engineering Superintendent	GPC contact for operational issues and management of Contractor.	Technical Services Manager
Environment Superintendent	Overall responsibility for Environmental policy, strategy and Environmental Management System framework.	Executive General Manager Safety and Environmental Social and Governance
Environmental Specialist	Responsible for monitoring of CEMP implementation and compliance with approval conditions.	Environment Superintendent
Employees / Contractors	Responsible for following this CEMP	Engineering Superintendent
Environment Emergency Hotline x617	General and after hours contact for the GPC Environment team	Environment Superintendent

4.8 Contractor Management

GPC has obligations to ensure that the activities undertaken by, or on its behalf, do not present unacceptable risks to the environment and are undertaken in a lawful manner. To ensure the activities of Contractors are identified, assessed and managed the following Contractor management controls are in place:

- (a) Pre-qualification evaluation;
- (b) Procurement Policy;
- (c) Environmental Standards;
- (d) Induction;

Procedure:

- (e) Regular communication between GPC and the Contractor;
- (f) Audits and inspections; and
- (g) Incident investigations.

4.9 Measures, Plant & Equipment

GPC will install, maintain and operate all relevant measures, plant and equipment in a way which ensures compliance with the conditions of this CEMP and relevant approvals. There will be no change, replacement, alteration or operation of any plant or equipment if the change, replacement, alteration or operation will increase or is likely to substantially increase the risk of environmental harm during works.

It is the Contractor's responsibility to ensure that they install, maintain and operate all relevant measures, plant and equipment utilised in their scope of works in order to ensure compliance with the conditions of this CEMP, associated plans and relevant approvals.

ENV WBP Removal CEMP #1897011



4.10 Environmental Training

GPC ensures that Employees and Contractors working at GPC facilities have received the appropriate level of environmental training and that all relevant records are retained in accordance with the GPC's Learning and Development requirements.

GPC Employees have training and awareness delivered in a variety of ways such as Inductions, and mandatory training.

GPC shall ensure that relevant Employees (Refer to Table 2) are aware and are familiar of the requirements of this EMP and its associated documents.

It is the Contractors responsibility to ensure that all personnel, including subcontractors, are:

- (a) suitably trained for any and all activities for which training is required in order to ensure legislative compliance; and prevent environmental harm during normal operation and in emergencies;
- (b) read, understand and apply the requirements outlined in this CEMP and its associated approvals.

Untrained persons must remain under the close supervision of a suitably trained person.

Training records shall be maintained and made available on request.

4.11 Environmental Audits and Inspections

Internal auditing may be undertaken to confirm that activities are carried out in accordance with the defined requirements set out in this CEMP and relevant approvals. Audits are initiated and completed by the GPC Environment team or by a suitably qualified auditor. Audit reports may be provided to Regulators as and when required.

If requested by GPC, GPC Employees will be afforded access to witness, inspect, examine or audit any part of the Contractor's operations. If requested by a regulatory agency, nominees of the relevant agency will be afforded access to witness, inspect, examine or audit any part of the operations.

GPC shall carry out periodic inspections. An Annual Performance audit against this CEMP shall occur for the life of the project. Records of these inspections along with any corrective or improvement actions arising from inspections or audits will be entered into GPC's incident management system SAI360.

4.12 Complaints

There are several ways that GPC can become aware of environmental complaints, this includes notification from Employees, Tenants, Contractors, community members and regulators.

The Environmental Complaints Management Procedure #1044716 details how to notify, identify and escalate, respond to and review complaints ensuring effective complaints handling. Complaints received will be entered into SAI360. The records in SAI360 will include all relevant details of the incident and/or complainant, details of any immediate corrective actions, investigations and/or monitoring undertaken, conclusions formed and improvement actions identified to reduce the risk of reoccurrences.

GPC's Environment Superintendent and Engineering Superintendent must be notified by GPC Employees and/or the engaged Contractor on receipt of a complaint regarding perceived or real environmental nuisance or harm as a result of an activity specific to the works covered by the scope of this EMP and any other associated works immediately.

Procedure: ENV WBP Removal CEMP #1897011



The following details must be collated for all complaints received. GPC will provide this information to DES on request:

- (a) time, date, name and contact details of the complainant;
 - (b) reasons for the complaint;
 - (c) any investigations undertaken;
 - (d) conclusions formed; and
 - (e) any actions taken to resolve the complaint.

4.13 Incidents

GPC's Environment Superintendent and Engineering Superintendent must be notified after GPC and/or engaged Contractor has become aware of any non-compliance.

- (a) This notification is to take place in accordance with the following methods and timeframes:
- (b) verbal notification immediately after occurrence of incident to GPC's Environment Superintendent;
- (c) written notification within 24 hours of occurrence of incident to GPC's Environment Superintendent.

GPC must notify GPC Environment Hotline (07) 49761617 of the occurrence of the following incidents:

- (d) release/spill of contaminants greater than 250L to land
- (e) release / spill of contaminants any amount to water
- (f) any environmental complaints received
- (g) non-compliance with conditions of approval.

GPC must notify DES of any incident resulting from activities undertaken as part of the works which:

- (h) causes or has the potential to cause environmental harm;
- (i) is unlawful (e.g. works outside approved footprint);
- (j) involves the release of a contaminant (not allowed by approvals);
- (k) identifies a new environmental risk;
- (I) adversely impacts an environmental value;
- (m) is a breach of a condition of an approval; or
- (n) is not in accordance with the relevant approvals and /or permits.

GPC or the Contractor must telephone DES's Pollution Hotline (1300 130 372) immediately after becoming aware of any incident involving injury, fatality or other harm to any species of marine megafauna during intertidal activities.

If GPC and/or engaged Contractor becomes aware of material environmental harm or serious environmental harm as a result of carrying out the activities covered by the scope of this EMP or other associated works, then the said activity(s) must be ceased immediately.

If at any time during the activity an environmental incident occurs or an environmental risk is identified, all reasonable measures must be taken by GPC to mitigate the risk or impact.

For Oil spills into marine waters MSQ shall be notified of marine spills using a Pollution report (POLREP) form Appendix 3 as per MSQ First Strike Response Plan – Port of Gladstone (Queensland Coastal Contingency Action Plan (QCCAP) (Maritime Safety Queensland) (msq.qld.gov.au)).

For biosecurity incidents notify the Department of Agriculture, Water and the Environment.

Procedure: ENV WBP Removal CEMP #1897011



Incidents are recorded in the SAI360 system and holds all relevant details of the incident including immediate corrective actions, investigations and/or monitoring undertaken, conclusions formed and improvement actions identified to reduce the risk of reoccurrences.

Written advice will be provided by to the relevant administering authorities. The following details may be required:

- (o) name of the registered operator, including development approval number;
- (p) the name and telephone number of a designated contact person;
- (q) the location of the release/event;
- (r) the time of the release/event;
- (s) the suspected cause of the release/event;
- (t) the sensitive receptor(s) that may have been impacted;
- (u) a description of the resulting effects of the release/event;
- (v) the results of any sampling performed in relation to the release/event;
- (w) actions taken to mitigate any environmental harm and or environmental nuisance caused by the release/event; and
- (x) proposed actions to prevent a recurrence of the release/event.

GPC's Incident Management and Investigation Procedure #1075526 is used to guide incident reporting, external notifications, investigations and corrective actions including record keeping requirements.

4.14 Emergency Preparedness

GPC has developed the Risk Management Policy #924357, Business Resilience Standard #852778 and Crisis Management Procedure #872678 which provides a framework for ensuring GPC develops and maintains capacity to efficiently prepare for, respond to, and recover from, an emergency, major business disruption and/or crisis event.

Under a Deed of Agreement between Maritime Safety Queensland (MSQ) and GPC, GPC is responsible for first-strike response to oil spills, within the boundaries of the port, in accordance with the MSQ First-strike Oil Response Plan.

All emergencies and incidents must be reported as per Section 4.13 of this plan. However in the event of an oil/hazardous substance spill to water, the Harbour Master (07 4973 1200) is to be contacted immediately. Secondary contact is to then be made with the First Strike Oil Response Team Leader on 0409 629 413.

This section is to be read in conjunction with the MSQ approved Marine Execution Plan (MEP).

Contingency Planning - Although management measures cover most potential impacts, contingency arrangements are required in the event of emergency or abnormal operations. These may include but are not limited to:

- (i) Adverse weather conditions (e.g. Cyclones); and
- (ii) Marine incidents.

In abnormal operating circumstances, the Environment Superintendent and Engineering Superintendent shall be contacted to formulate and advise the Vessel Master of GPC's preferred course of action to minimise environmental harm. It is noted that the Vessel Master has ultimate responsibility for the vessel and crew, so will make decisions based on risk with consideration to GPC's advice. The Vessel Master is also responsible for consulting with MSQ and ensuring their requirements are met.

Procedure: ENV WBP Removal CEMP #1897011

4.15 Records

All records required by this CEMP, associated documents and the relevant approvals must be kept for at least five (5) years. Records will be kept in either of the following secure repositories:

- (a) GPC's SAI360 System and/or;
- (b) GPC's Document Management System EDocs.

All records must be provided by the Contractor to GPC upon request and/or at the completion of activities. Records shall be retained for verification and audit purposes. Record Keeping requirements are displayed in Table 3 and information to be provided to external parties is outlined in

Table 3 Record keeping

Record Type	Details
Environmental Risks	Refer to Section 4.4
Contractor Management	Refer to Section 4.8
Measure Plant and Equipment	Refer to Section 4.9
Training Records	Refer to Section 4.10
Internal audits and inspections	Refer to Section 4.11
Complaints	Refer to Section 4.12
Incidents	Refer to Section 4.13
Emergencies	Refer to Section 4.14
Waste	Refer to Section 5.5
Marine Vessel Interaction	Refer to Section 6.1
Erosion and Sediment Control Plan	Refer to Section 6.2
Traffic Management Plan	Refer to Section 6.5

Table 4 Provision of information to external parties

Information Type	External Party	Details
Incident Notification and Reports on a breach of a condition, environmental harm or other legislative requirement	Relevant regulator	Refer to Section 4.13 and Section 5

All other approval notifications are included in the CEMP Section 4.10 Records

4.16 Communication and Consultation

The Engineering Superintendent is the main point of contact with the Port stakeholders and Contractor/s.

Procedure: ENV WBP Removal CEMP #1897011

Effective communications ensure that planning and execution minimises impact from the project. The table below outlines who is communicated with, how that will occur and the frequency of communications.

GPC is the main point of contact for external parties. However the contractor/s, will initiate emergency response calls, incident and complaint notification to GPC, investigation and reporting for works under their contract scope and the scope of their CEMP. The Contractor will initiate emergency response calls for any matters outside of their scope of works in the event that GPC main point of contact is unavailable.

4.17 Review

This CEMP, its operation and implementation, and its associated documents will be reviewed a result of:

- (a) findings of internal and external inspections and/or audits;
- (b) changes in legislation or approvals;
- (c) incident and / or complaint investigations; or
- (d) in the event a performance indicator (Section 5) is not met.

The review process is necessary to ensure currency, relevance and accuracy. Revisions are kept as a new version in GPC's document management system, eDocs, and must be communicated to all relevant GPC Employees and engaged contractors.

These changes will be captured in Section 7 – Document Version Control.

5 Environmental Risk Management

The project has two distinct steps:

- 1. Removal of the handrails and deck
- 2. Removal of the piles

Table 5 – relevant Environmental Aspects relating to each step (x denotes environmental risk)

Aspect	Step 1	Step 2
Air Quality	X	
Marine Waters Impact	X	x
Waste Management	X	x
Biodiversity		x
Social	X	Х

5.1 Air Quality – Noise, Vibration, Emissions and Lighting

The release of airborne contaminants from operational activities poses a potential environmental risk to operators, nearby neighbours and the surrounding environment. Air quality management associated noise, vibration and emissions can occur during the project milestones due to the use of vessels, heavy machinery, demolition, and the handling of steel.

ObjectivesTo avoid causing an environmental nuisance at any nuisance sensitive place.

Procedure: ENV WBP Removal CEMP #1897011

Compliance with approval conditions and legislation.

Potential Impacts		The works may cause an environmental nuisance as described in the EP Act 1994		
Control Strategy	• H	Hours of work		
Actions	1	Construction activity working hours are typically 7 days per week. No night work.		
	2	To reduce the creation of emissions, noise and vibration, plant and equipment to be serviced as per manufactures recommendations and inspected regularly.		
	3	Noise suppression devices fitted to plant and equipment if possible / practical.		
	4	Schedule maintenance and / or corrective actions as required for equipment issues		
	5	Vessel and vehicle log books are maintained.		
	6	Follow Complaints Management Procedure		
	7	Section 5.8 Social Noise or vibration monitoring may be undertaken at GPC's discretion or in accordance with approval conditions to investigate a complaint or incident.		
Performance Indicators	1	No air quality related complaints.		

5.2 Marine Waters Impact

The removal of piles may cause localised impact to the sea floor and generate plume. Use of vessels and marine equipment may also affect marine water quality if spills occur.

Note: No Acid Sulfate Soils will be disturbed as a result of this activity.

Objectives	Ensure water quality is maintained and to mitigate any water quality risks;			
	Com	oliance with approval conditions and legislation.		
Potential Impacts	-	Poor water quality can have a detrimental impact on marine flora and fauna.		
Control Strategy	Actions are implemented to ensure that any turbidity plumes are identified and managed appropriately.			
Actions	1	Section 5.5 Waste Management, which includes management of equipment spills		

Procedure: ENV WBP Removal CEMP #1897011

	2	Vessel log books are maintained
	3.	Daily plume monitoring when removing piles. Stop work if plumes exceed 50m and investigate alternative work methods.
Performance Indicators	1	No incidents / complaints pertaining to marine water impact from the works.

5.3 Waste Management

(a) Substances Handling and Storage

Vessels and Heavy machinery uses a diesel engine and hydraulic oils. These substances need to be managed to protect the environment.

During demolition and activities, material may fall to the sea bed and this waste must be removed.

Objectives	Prevent the release of contaminants to the receiving environment;			
	Manage wastes and spills to prevent environmental harm;			
	Compliance with approval conditions and legislation.			
Potential Impacts	Poor practices with substance handling, storage and spill response can lead to marine pollution as well as non-conformance with legislation.			
Control Strategy	 To contain and control fuels, oils and greases To ensure good housekeeping and maintenance of equipment 			
	• To	o clean up spills effectively.		
Actions	1	Spill response equipment is available, procedures are implemented and users are suitably trained.		
	2	Regular housekeeping and maintenance of work areas, storage areas, transfer equipment and spill equipment.		
	3	Seabed will be cleared of any material / debris that has fallen in during construction. This will be done promptly when identified during construction, so at the end of the works there is no deposited material on the seabed.		
		Upon completion of construction written confirmation shall be provided to GPC Planning that the seabed is clear of debris/ foreign material		
	4	Ensure that substances are handled and stored in a manner that prevents environmental harm.		
	5	Maintain a register of substances stored / used on the dredge and SDS sheets will be available.		



	6	Undertake appropriate checks and preventative maintenance of plant and equipment to minimise leaks and spills.
Performance Indicators	1	No incidents or complaints involving substances that cause environmental harm or nuisance.
	2	Effective and efficient clean-up of all spills and removal of contamination.
	3	Correct disposal of contaminated products.

(b) Waste (including Regulated Waste)

There are many waste products generated during the works and may be generated because of incidents. Wastes include general waste and recyclables, chemical and hydrocarbon wastes. Some of these wastes are classified as regulated wastes, as listed in schedule 9 part 1 of the Queensland Environment Protection Regulation 2019 (the Regulation), and requires appropriate storage, transport, disposal and tracking in accordance with the Regulation.

Handling of steel may cause small losses to the environment when handled.

Objectives	Unde	Undertake appropriate and lawful waste management		
	Prevent the release of contaminants to the receiving environment;			
	Com	pliance with approval conditions and legislation.		
Potential Impacts		Poor management of wastes can lead to contaminated work areas and possible harm or approval non-compliance		
Control Strategy	• M	 Undertake appropriate regulated waste tracking Manage waste generation, storage, transport and disposal 		
Actions	1	Keep appropriate tracking records when regulated waste is removed from the worksite. All regulated waste must be transported by Licensed Contractors to be disposed at a Licensed Place.		
	2	Make appropriate provisions for waste segregation and storage by ensuring that adequate storage capacity is maintained and that no waste remains at work site at the completion of works.		
	3	Ensure that wastes are stored, handled, transported and disposed of appropriately.		
		Use the waste hierarchy of controls to determine fate of waste stream (Reduce, Reuse, Recycle, Recover, Dispose).		
		Always use a risk management approach to waste management considering safety, health and environment aspects.		



	4	Have a specific laydown area for demolition materials
	5	Any spills shall be cleaned up as soon as practicable.
	7	Ensure that regulated wastes are contained and controlled in a manner that prevents environmental harm. All bunding will be appropriately sized for the application and capacity maintained (e.g. kept free of rain water).
	8	Waste must not be burnt.
	9	Undertake appropriate checks of waste storage facilities to minimise leaks or spills and ensure waste is being managed appropriately.
Performance Indicators	1	No incidents or complaints pertaining to waste management that cause environmental harm or nuisance.
	2	Effective and efficient clean-up of all spills and removal of contamination.
	3	Correct storage, transport and disposal of waste products including tracking for regulated wastes.

5.4 Biodiversity

(a) Fauna

Marine works has the potential to have an impact on marine megafauna. Underwater noise generated from the WBP removal activity may affect marine megafauna.

Objectives	Minimisation of impacts on marine megafauna. Compliance with approval conditions and legislation.			
Potential Impacts	diver	Harm to marine megafauna may affect the sustainability and diversity of their populations in the PoG and the broader area.		
Control Strategy		Limit hours of work Marine spotters		
Actions	1	Hours of works (see Section 5.1 Air Quality)		
	2	The marine spotters shall compile a daily log of marine species observed within the work area, including date/time/direction/ approximate distance/ individual or cluster and action taken. Refer to 4.15 Record Keeping		
		If megafauna is observed within 100m of the works. Stop work and only resume when the megafauna has moved away from the area.		
		Vessel and vehicle log books are maintained.		

	3	In the event of marine megafauna incidents, GPC shall follow the <i>Flora and Fauna Management Guideline</i> #1257595.
Performance Indicators	1	No fatalities or injuries / incident or complaints of marine megafauna associated with the works.

(b) Flora

Removal of three (3) piles which have marine growth and revert this area back to natural.

Objectives	Minimisation of impacts on marine plants.		
	Com	pliance with approval conditions and legislation.	
Potential Impacts	Reduction in marine plants may affect the sustainability and diversity of their populations in the PoG and the broader area.		
Control Strategy	 Only remove the three (3) piles and ensure waste handling of marine plants Provide offsets if required 		
Actions	1	DOCSCQPA-#1730208-ENV Technical Memo GPCL In House BPT Wharf Bypass Platform Removal Benthic Assessment 20 August 2021.docx will guide costs payable for marine plant disturbance. Ensure any affected marine plants are removed from marine waters and disposed of as vegetative waste.	
Performance Indicators	1	No working outside marine footprint	

(c) Biosecurity

Introduction of marine pests have the ability to adversely affect the biodiversity of the area. The *Biosecurity Act 2015*, places obligations and responsibilities on First Ports of Entry (FPOE's) to assist in management of biosecurity risks associated with marine activities and port operation.

Objectives	Manage marine biosecurity risks	
	Com	pliance with legislation.
Potential Impacts	Increased competition, predation or disease will affect existing marine flora and fauna.	
Control Strategy	 Where possible use of the intertidal equipment which is already located in Australian waters. Compliance with legislation. 	
Actions	1	Use of Australian based marine equipment, where this is not possible a vessel survey to be conducted.

	2	Should a marine pest be noted during works, notify as per Section 4.13. GPC's Environment team will notify regulatory authorities and follow directions given
Performance Indicators	1	No marine pest incursion associated with the works.

5.5 Social

GPC activities and the City of Gladstone are intertwined both geographically and historically. A harmonious relationship is desired for GPC to continue to operate effectively. The management of stakeholders and community relations associated with the activity is described below.

Objectives		Positive public perception and acceptance of GPC activities Not cause environmental nuisance.	
Potential Impacts	betw	Poor public perception and acceptance could lead to a disconnect between GPC and the community, making operations unwanted and unpopular.	
Control Strategy	р	 To provide a mechanism to receive public complaints and a process to address them. Operate in accordance with approvals and legislation 	
Actions	1	All complaints or incidents that are received shall be reported as per Sections 4.12-13.	
	2	GPC and the Contractor should operate with due diligence and in accordance with approvals and legislation	
Performance Indicators	1	No public complaints as a result of the works.	

6 Construction Risk Management

The project has two distinct steps:

- 1. Removal of the handrails and deck
- 2. Removal of the piles

Table 6 – relevant Construction Aspects relating to each step (x denotes construction risk)

Aspect	Step 1	Step 2
Marine Vessel Interaction		х
Traffic Management	x	
Fit for Purpose	x	x

6.1 **Marine Vessel Interaction**

While there is a very low risk due to its location in the marine restricted zone on the landside of the Barney Point Wharf, the WBP Removal may interact with other marine vessels.

Objectives	To avoid causing any impact to maritime operations and maritime safety.	
Potential Risk	Vessels with restrictions in movement can increase the risk of marine collision.	
Control Strategy	Marine Execution Plan (MEP)	
Actions	1	Develop and execute a MEP that is acceptable to Regional Harbour Master Gladstone (RHM) Maritime Safety Queensland (MSQ) and GPC Planning
	2	Routine inspections against the MEP.
	3	No night work, therefore no impact on navigational aids

6.2 **Traffic Management**

A Traffic Management Plan is required to ensure project related vehicle movements are managed appropriately. This includes detailing any nominated vehicle haul roads, maximum design vehicles, vehicle loading/unloading, car parking and vehicle manoeuvring / turnaround.

Objectives	To have a defined traffic management system for the project.		
Potential Risks	Poor traffic management may lead to infrastructure damage or collision of vehicles.		
Control Strategy	Implement a <i>Traffic Management Plan</i> (TMP) that considers all of project risks.		
Actions	1	Develop and implement a TMP	
	2	The TMP will include traffic access points / routes and designated laydown areas.	
	3	Routine inspections against the TMP.	

6.3 **Fit for Purpose**

The project is decommissioning activity, so must be decommissioned in a fit for purpose fashion, as the in water infrastructure remains and the area may be developed again in the future for industrial uses.

Objectives	The overall aim of the project is to deliver 'Fit for Purpose' WBP removal.
Potential Risk	Poor workmanship can lead to the infrastructure not being fit for purpose or causing safety or maritime safety issues.

ENV WBP Removal CEMP #1897011

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Control Strategy	i .	Engineering certification that the project was delivered as 'Fit for Purpose' and in alignment with the development approval.		
Actions	1	See Appendix 5: 'As constructed drawings'. These will be submitted to GPC Planning prior to the commencement of works. RPEQ certification: These drawings will show that the infrastructure and services are fit for purpose with all relevant Australian Standards. These will be submitted to GPC Planning after completion of works.		
	2	If any structural consequences are noticed these must be re- instated in alignment with the approved drawings. Any faulty materials must be removed and disposed as per Section 5.5 Waste Management.		
	3	Routine inspections during the project against the approved drawings.		

7 Appendices

7.1 Appendix 1 – Related documents

(a) Legislation and regulation

Key relevant legislation and regulation, as amended from time to time, includes but is not limited to:

Туре	Legislation/regulation
Federal Acts	Environment Protection and Biodiversity Conservation Act 1999
	Biosecurity Act 2015
State Acts	Environmental Protection Act 1994
	Coastal Protection and Management Act 1995
	Fisheries Act 1994
	Transport Operations (Marine Safety) Act 1994
Other	International Convention for the Prevention of Pollution from Ships - MARPOL

(b) Gladstone Ports Corporation documents

The following documents relate to this Plan:

Туре	Document number and title	
Tier 1: Policy	#366016 Environment Policy	
	#924357 Risk Management Policy	
Tier 2: Standard/Strategy	#801782 Environment Strategy	

Procedure: ENV WBP Removal CEMP #1897011

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Туре	Document number and title
	#809151 Environmental Management Standard
	#995910 Safety Environment and Security Standard for Contractors and Port Users
	#829152 Risk Management Standard
	#1334976 Waste Management Strategy
Tier 3: Specification/	#146256 EMS Plan
Procedure/Plan	#1075526 Incident and Hazard Management Procedure
	#1044716 Environmental Complaints Management Procedure
	#1092028 MSQ First-strike Oil Response Plan
	#1257595 Flora and Fauna Management Guideline
Tier 4: Instruction/Form/	#1007885 Legal and Other Requirements Register
Template/Checklist	#1292854 Conditions Register
	#764185 Risk Register
	#843113 Regulatory Training Matrix
	#1216609 Spill Management – Training
	#101314 Incident Management and Reporting
	#1621179 GPC Corporate Glossary Instruction



7.2 Appendix 2 – Approvals PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE SARA ref: 2502-44870 SRA 9 April 2025

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7.3 Appendix 3 - POLREP (Maritime Safety Queensland Marine Pollution Report)

Marine Pollution Report (POLREP) Queensland Government To: Pollution Response Unit Fax number: (07) 3120 7420 Standard Information only Urgent This form is used to record the initial details of a reported/sighted marine pollution spill. The form is faxed to the Pollution Response Unit on the fax number listed. POLREP ID number Date of incident Time of incident Incident investigation Yes No No Marine incident number Location of pollution Lat Long Category Location Ship ___ Land Unknown Tanker Recreational Commercial Fishing Trading ship Ship type Ship name Sheen ☐ Diesel ☐ Blige ☐ HFO ☐ Other ☐▶ Extent Size of the slick (length and width in meter) Litre ог Report details Has the discharge stopped? Yes Weather conditions (tide and wind) Photos taken Video taken Samples taken Sample taken by Original report source Statutory agency Combat agency initial response brief Sonder details Signature Date Time

Procedure: ENV WBP Removal CEMP #1897011

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PLANS ANI referred to i AGENCY R	Queensland Government		
SARA ref: 2502-44870 SRA			
Date: 9 April 2025			

Appendix 5 – Revision history

Revision date	Revision description	Authors	Endorsed by	Approved by
11/09/2023	v1 draft	T Tobin /A Smith		

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Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
 - (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
 - (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1;
 and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

Pursuant to Section 68 of the *Planning Act 2016*

In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

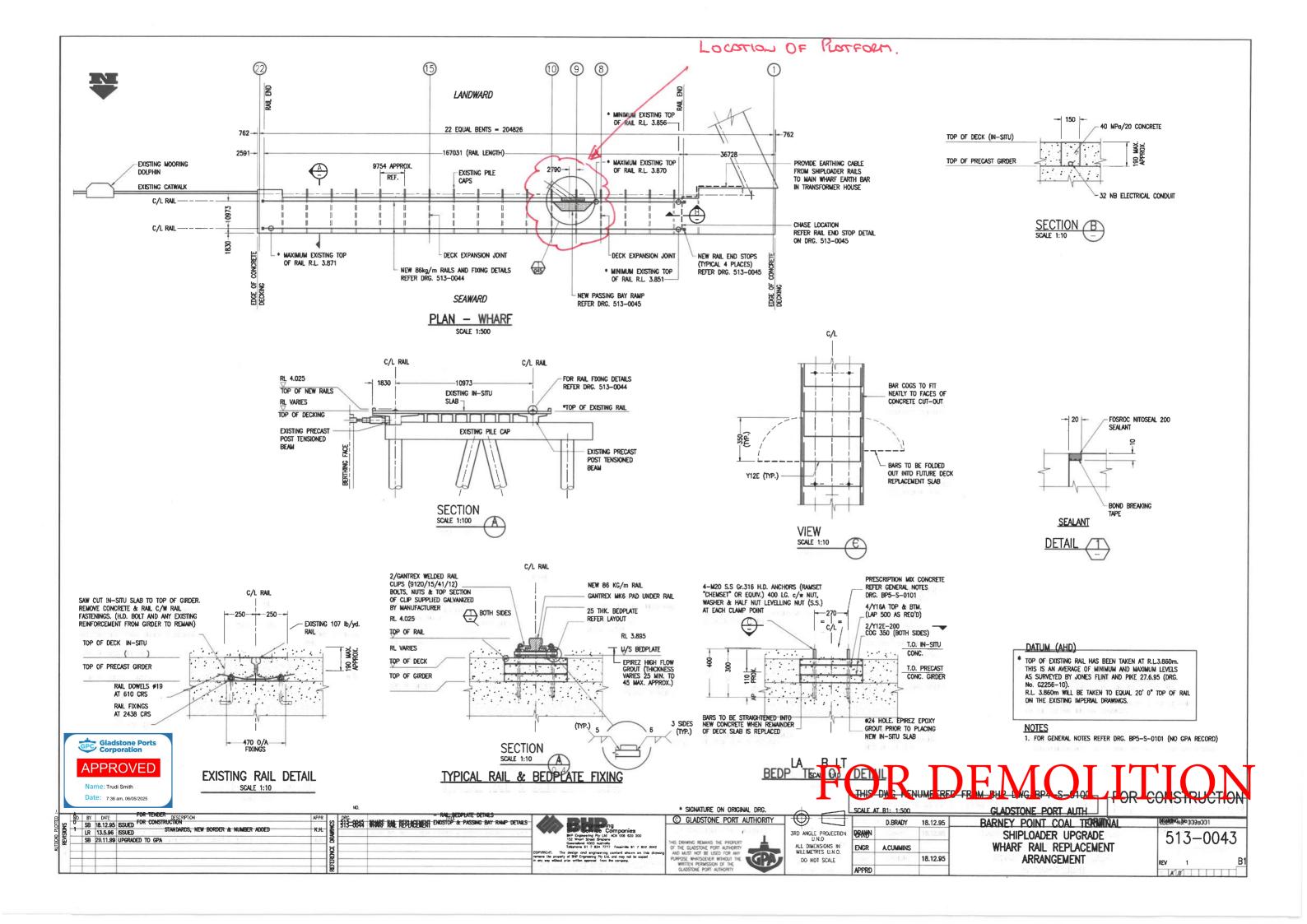
30 Representations about a referral agency response

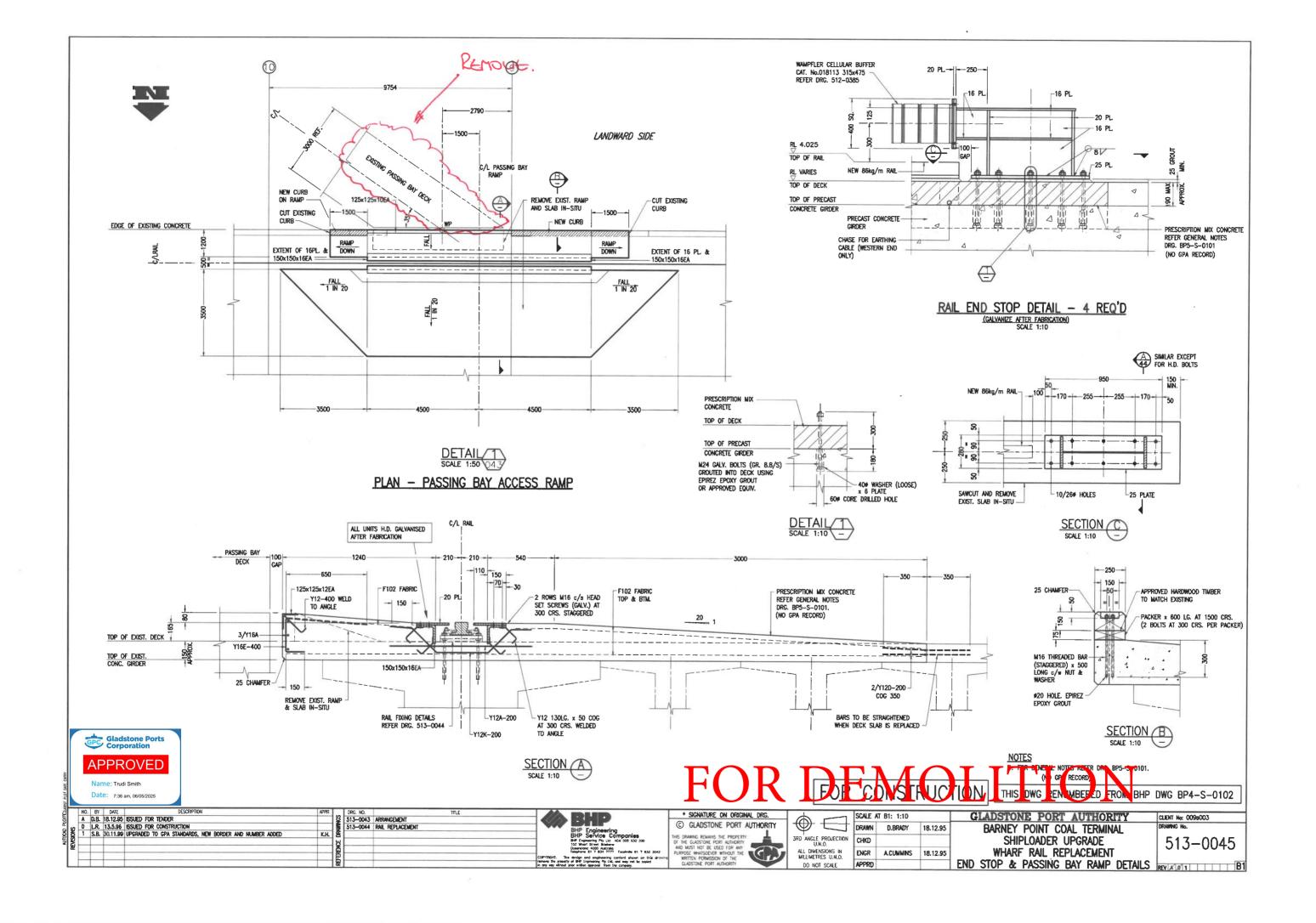
30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

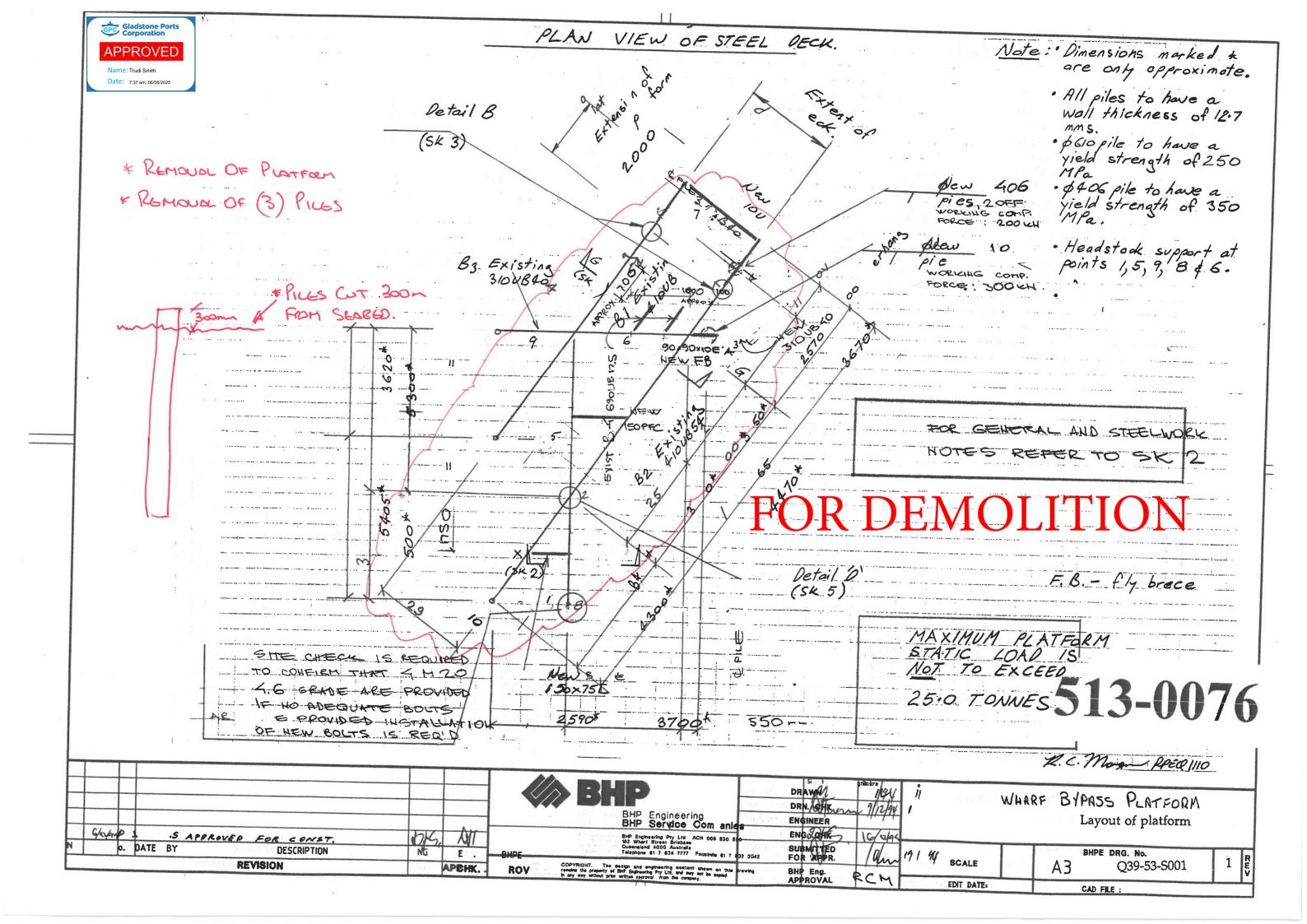
An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



Approved Plans and Specifications Attachment 2









Extract of Appeal Provisions Attachment 3

Schedule 1 Appeals

section 229

1 Appeal rights and parties to appeals

- (1) Table 1 states the matters that may be appealed to—
 - (a) the P&E court; or
 - (b) a tribunal.
- (2) However, table 1 applies to a tribunal only if the matter involves—
 - (a) the refusal, or deemed refusal of a development application, for—
 - (i) a material change of use for a classified building; or
 - (ii) operational work associated with building work, a retaining wall, or a tennis court; or
 - (b) a provision of a development approval for—
 - (i) a material change of use for a classified building; or
 - (ii) operational work associated with building work, a retaining wall, or a tennis court; or
 - (c) if a development permit was applied for—the decision to give a preliminary approval for—
 - (i) a material change of use for a classified building; or
 - (ii) operational work associated with building work, a retaining wall, or a tennis court; or
 - (d) a development condition if—
 - (i) the development approval is only for a material change of use that involves the use of a building classified under the Building Code as a class 2 building; and

- (ii) the building is, or is proposed to be, not more than 3 storeys; and
- (iii) the proposed development is for not more than 60 sole-occupancy units; or
- (e) a decision for, or a deemed refusal of, an extension application for a development approval that is only for a material change of use of a classified building; or
- (f) a decision for, or a deemed refusal of, a change application for a development approval that is only for a material change of use of a classified building; or
- (g) a matter under this Act, to the extent the matter relates to the Building Act, other than a matter under that Act that may or must be decided by the Queensland Building and Construction Commission; or
- (h) a decision to give an enforcement notice—
 - (i) in relation to a matter under paragraphs (a) to (g); or
 - (ii) under the Plumbing and Drainage Act 2018; or
- (i) an infrastructure charges notice; or
- (j) the refusal, or deemed refusal, of a conversion application; or
- (1) a matter prescribed by regulation.
- (3) Also, table 1 does not apply to a tribunal if the matter involves—
 - (a) for a matter in subsection (2)(a) to (d)—
 - (i) a development approval for which the development application required impact assessment; and
 - (ii) a development approval in relation to which the assessment manager received a properly made submission for the development application; or
 - (b) a provision of a development approval about the identification or inclusion, under a variation approval, of a matter for the development.

- (4) Table 2 states the matters that may be appealed only to the P&E Court.
- (5) Table 3 states the matters that may be appealed only to the tribunal.
- (6) In each table—
 - (a) column 1 states the appellant in the appeal; and
 - (b) column 2 states the respondent in the appeal; and
 - (c) column 3 states the co-respondent (if any) in the appeal; and
 - (d) column 4 states the co-respondents by election (if any) in the appeal.
- (7) If the chief executive receives a notice of appeal under section 230(3)(f), the chief executive may elect to be a co-respondent in the appeal.
- (8) In this section—

storey see the Building Code, part A1.1.

Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal

1. Development applications

For a development application other than an excluded application, an appeal may be made against—

- (a) the refusal of all or part of the development application; or
- (b) the deemed refusal of the development application; or
- (c) a provision of the development approval; or
- (d) if a development permit was applied for—the decision to give a preliminary approval.

Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal					
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent	Column 4 Co-respondent		
		(if any)	by election (if any)		
The applicant	The assessment manager	If the appeal is about a concurrence agency's referral response—the concurrence agency	1 A concurrence agency that is not a co-respondent 2 If a chosen assessment manager is the respondent—th e prescribed assessment manager 3 Any eligible advice agency for the application 4 Any eligible		
			4 Any eligible submitter for the application		

2. Change applications

For a change application other than an excluded application, an appeal may be made against—

- (a) the responsible entity's decision on the change application; or
- (b) a deemed refusal of the change application.

Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal					
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)		
1 The applicant 2 If the responsible entity is the assessment manager—an affected entity that gave a pre-request notice or response notice	The responsible entity	If an affected entity starts the appeal—the applicant	 A concurrence agency for the development application If a chosen assessment manager is the respondent—th e prescribed assessment manager A private certifier for the development application Any eligible advice agency for the change application Any eligible submitter for the change application 		

3. Extension applications

For an extension application other than an extension application called in by the Minister or made to the chief executive under section 87A, an appeal may be made against—

- (a) the assessment manager's decision on the extension application; or
- (b) a deemed refusal of the extension application.

	Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal				
Co	lumn 1	Column 2	Column 3	Column 4	
Appellant		Respondent	Co-respondent (if any)	Co-respondent by election (if any)	
1 2	The applicant For a matter other than a deemed refusal of an extension application—a concurrence agency, other than the chief executive, for the application	The assessment manager	If a concurrence agency starts the appeal—the applicant	If a chosen assessment manager is the respondent—the prescribed assessment manager	

4. Infrastructure charges notices

An appeal may be made against an infrastructure charges notice on 1 or more of the following grounds—

- (a) the notice involved an error relating to—
 - (i) the application of the relevant adopted charge; or

Examples of errors in applying an adopted charge—

- the incorrect application of gross floor area for a non-residential development
- applying an incorrect 'use category', under a regulation, to the development
- (ii) the working out of extra demand, for section 120; or
- (iii) an offset or refund; or
- (b) there was no decision about an offset or refund; or
- (c) if the infrastructure charges notice states a refund will be given—the timing for giving the refund; or
- (d) for an appeal to the P&E Court—the amount of the charge is so unreasonable that no reasonable relevant local government could have imposed the amount.

Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal Column 1 Column 2 Column 3 Column 4 Respondent Co-respondent Co-respondent Appellant (if any) by election (if any) The person given the The local infrastructure government that charges notice gave the infrastructure charges notice

5. Conversion applications

An appeal may be made against—

- (a) the refusal of a conversion application; or
- (b) a deemed refusal of a conversion application.

Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
The applicant	The local government to which the conversion application was made		

6. Enforcement notices

An appeal may be made against the decision to give an enforcement notice.

Table 1 Appeals to the P&E Court and, for certain matters, to a tribunal				
Column 1	Column 2	Column 3	Column 4	
Appellant	Respondent	Co-respondent	Co-respondent	
		(if any)	by election (if	
The person given the enforcement notice	The enforcement authority		If the enforcement authority is not the local government for the premises in relation to which the offence is alleged to have happened—the local government	
	0	and Drainage Act 2016 to give an enforcemen		
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)	
The person given the enforcement notice	The local government that gave the enforcement notice			

Table 2 Appeals to the P&E Court only

1. Appeals from tribunal

An appeal may be made against a decision of a tribunal, other than a decision under section 252, on the ground of—

- (a) an error or mistake in law on the part of the tribunal; or
- (b) jurisdictional error.

Table 2 Appeals to the P&E Court only			
Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
A party to the proceedings for the decision	The other party to the proceedings for the decision	_	_

2. Eligible submitter appeals

For a development application or change application other than an excluded application, an appeal may be made against the decision to approve the application, to the extent the decision relates to—

- (a) any part of the development application or change application that required impact assessment; or
- (b) a variation request.

Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
 For a development application—an eligible submitter for the development application For a change application—an eligible submitter for the change application 	 For a development application—th e assessment manager For a change application—th e responsible entity 	1 The applicant 2 If the appeal is about a concurrence agency's referral response—the concurrence agency	Another eligible submitter for the application

Table 2 Appeals to the P&E Court only

3. Eligible submitter and eligible advice agency appeals

For a development application or change application other than an excluded application, an appeal may be made against a provision of the development approval, or a failure to include a provision in the development approval, to the extent the matter relates to—

- (a) any part of the development application or change application that required impact assessment; or
- (b) a variation request.

Col	lumn 1	Column 2	Column 3	Column 4
Ap	pellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
2	For a development application—an eligible submitter for the development application For a change application—an eligible submitter for the change application	1 For a development application—th e assessment manager 2 For a change application—th e responsible entity	1 The applicant 2 If the appeal is about a concurrence agency's referral response—the concurrence agency	Another eligible submitter for the application
3	An eligible advice agency for the development application or change application			

4. Compensation claims

An appeal may be made against—

- (a) a decision under section 32 about a compensation claim; or
- (b) a decision under section 265 about a claim for compensation; or
- (c) a deemed refusal of a claim under paragraph (a) or (b).

Schedule 1

Table 2 Appeals to the P&E Court only			
Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
A person dissatisfied with the decision	The local government to which the claim was made		

5. Registered premises

An appeal may be made against a decision of the Minister under chapter 7, part 4.

	Table 2 Appeals to the P&E Court only			
	olumn 1	Column 2	Column 3	Column 4
Ap	ppellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
2	A person given a decision notice about the decision If the decision is	The Minister		If an owner or occupier starts the appeal—the owner of the registered premises
	to register premises or renew the registration of premises—an owner or occupier of premises in the affected area for the registered premises who is dissatisfied with the decision			
3	If the decision is to amend the registration of premises to include additional land in the affected area for the premises—an owner or occupier of premises within the additional land who is dissatisfied with the decision			

Table 2 Appeals to the P&E Court only

6. Local laws

An appeal may be made against a decision of a local government, or conditions applied, under a local law about—

- (a) the use of premises, other than a use that is the natural and ordinary consequence of prohibited development; or
- (b) the erection of a building or other structure.

Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
A person who— (a) applied for the decision; and	The local government	_	
(b) is dissatisfied with the decision or conditions.			

Table 3 Appeals to a tribunal only

1. Building advisory agency appeals

An appeal may be made against giving a development approval for building work to the extent the building work required code assessment against the building assessment provisions.

Table 3 Appeals to a tribunal only			
Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
A building advisory agency for the development application related to the approval	The assessment manager	The applicant	1 A concurrence agency for the development application related to the approval
			2 A private certifier for the development application related to the approval

2. Inspection of building work

An appeal may be made against a decision of a building certifier or referral agency about the inspection of building work that is the subject of a building development approval under the Building Act.

Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
The applicant for the development approval	The person who made the decision	_	_

3. Certain decisions under the Building Act and the *Plumbing and Drainage Act 2018* An appeal may be made against—

- (a) a decision under the Building Act, other than a decision made by the Queensland Building and Construction Commission, if an information notice about the decision was given or required to be given under that Act; or
- (b) a decision under the *Plumbing and Drainage Act 2018*, other than a decision made by the Queensland Building and Construction Commission, if an information notice about the decision was given or required to be given under that Act.

Table 3 Appeals to a tribunal only			
Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
A person who received, or was entitled to receive, an information notice about the decision	The entity that made the decision		_

4. Failure to decide an application or other matter under the Building Act

An appeal may be made against a failure to make a decision under the Building Act within the period required under that Act, other than a failure by the Queensland Building and Construction Commission to make a decision, if an information notice about the decision was required to be given under that Act.

Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent	Co-respondent
		(if any)	by election (if
			any)
A person who was entitled to receive notice of the decision	The entity that failed to make the decision	_	_

5. Failure to decide an application or other matter under the *Plumbing and Drainage Act* 2018

An appeal may be made against a failure to make a decision under the *Plumbing and Drainage Act 2018* within the period required under that Act, other than a failure by the Queensland Building and Construction Commission to make a decision, if an information notice about the decision was required to be given under that Act.

Table 3 Appeals to a tribunal only			
Column 1	Column 2	Column 3	Column 4
Appellant	Respondent	Co-respondent (if any)	Co-respondent by election (if any)
A person who was entitled to receive an information notice about the decision	The entity that failed to make the decision	_	_