

*Transport Infrastructure Act 1994
Gladstone Ports Corporation Limited*

Port Notice 01/26

Port of Bundaberg Ship Scheduling and Wharf Usage Rules

1. Vessel nominations and scheduling

All port users must nominate and schedule cargo vessels through the Gladstone Ports Corporation (GPC) Bundaberg office, or another method determined by GPC.

GPC will issue a shipping calendar at least weekly, based on information provided by port users.

Shipping agents must continue to book cargo vessels through QShips.

2. Turn of Arrival

Subject to Rules 3, 4, 5 and 6, turn of arrival applies to all cargo vessels entering the Port of Bundaberg. Arrival time is when the vessel reaches the designated Anchorage Area¹.

For clarity, the turn of arrival rule applies where a vessel seeks to load or unload bulk sugar at the *Sir Thomas Hiley Wharf* and other vessels seek to load or unload cargo at another commercial wharf at about the same time.

The Port of Bundaberg can berth two (2) cargo vessels at once, one at the *Sir Thomas Hiley Wharf* and one at the *John T Fisher Wharf*. For safety, only one (1) ship movement is permitted at a time.

3. Use of the *Sir Thomas Hiley Wharf*

For the *Sir Thomas Hiley Wharf*, priority is generally based on turn of arrival, subject to port efficiency and safety. Relevant factors include:

- i. The time taken to load and unload products;
- ii. When the products will be available to be loaded or unloaded; and
- iii. Whether other cargoes would be available to load or unload during the same period.

4. Confirmation of vessels estimated time of arrival (ETAs):

At least seven (7) full days before arrival, or as soon as practicable and no later than departure from the last port before Bundaberg, the Master, owner, charterer or agent must confirm the vessel's ETA with GPC and, for the *Sir Thomas Hiley Wharf*, Sugar Terminal Limited (STL) as well. The ETA must be confirmed daily until arrival at the Anchorage Area.

An arrival Pilot on Board (POB) time will be allocated using the ETA in QShips 48 hours before arrival and these Rules, and will take into account vessel draught, tides, weather and pilot availability.

5. GPC reserves the right to revise the arrival and departure schedule

At the direction of an authorised officer of GPC or its delegate, GPC may revise the arrival and departure schedule having regard to the following criteria:

¹ The designated Port of Bundaberg Anchorage Area is a position two miles off the S1beacon bearing 273 degrees as indicated on chart AUS 243 or within a one (1) mile radius of this position.

- i. Actual time of arrival;
- ii. Efficiency of port operations; and
- iii. Port safety and security.

6. Rules pertaining to the use of the Sir Thomas Hiley Wharf

The following rules shall apply to vessels seeking to use the Sir Thomas Hiley Wharf:

- i. A vessel that is delayed for more than 12 continuous hours at berth (e.g. waiting for cargo or shore-side/ship-side delays) must vacate the berth to allow a waiting vessel that is able to continuously work to berth. Alternatively, direct commercial arrangements may be entered into by the shipping parties in question (acting reasonably) to the mutual benefit of the parties.
- ii. A vessel while at berth must be loaded or discharged in a safe and reasonable manner so as to allow the vessel to sail at any stage of the loading or discharging operation at short notice.
- iii. A vessel's loading or discharge plan is to be presented to GPC prior to arrival in the Port of Bundaberg and must comply with 6(ii) above.

7. Ship scheduling and wharf usage subject to direction by the Regional Harbour Master (RHM)

Ship scheduling and wharf usage is subject to the powers of the RHM under the *Transport Operations (Marine Safety) Act 1994*. It is noted that the RHM will from time-to-time issue directives regarding safe navigation for commercial shipping within the Port of Bundaberg which may restrict vessel movements within the port.

GPC may amend these Rules from time to time as deemed necessary by GPC.

Failure to comply with this Port Notice is an offence against the *Transport Infrastructure Act 1994* – maximum penalty 100 penalty units.

Andrew Johnson
Chief Executive Officer

Date
August 2026